

NATIONAL CHAMPIONSHIPS JUDGE

Position Description 2018

DEFINITION

The Skill Judge is responsible for working with the Skills Management Team in the preparation and execution of a skill competition. A National Judge will assess competitors fairly to units of competence that align to the relevant National Training Package.

The Skill Management Team (SMT) consists of the Skill Manager, Chief Judge and where more than 10 competitors a Deputy Chief Judge.

ROLE

The Skill Judge is required to work with and be guided by the Skills Management Team in all phases of competition including Pre-Competition Planning, Delivery of Competition and Post Competition Wrap-up.

ESSENTIAL CRITERIA

Judges must have:

- good communication skills
- the ability to work extended hours at high performance levels
- the complete support of your employer prior to applying for the role
- current experience in relevant Industry or Education sector

DETAILS OF APPOINTMENT

Details for appointment as a Judge are as below:

- The appointment is for one competition cycle only
- The role is on a voluntary basis
- When accepting the role, the Judge will make the necessary arrangements with their employer to approve in writing their attendance at the competition for the required dates as follows: 29th May 2018 – 7th June 2018 (inclusive)

PRE-COMPETITION PLANNING

The Skill Judge could be required to work with and be guided by the Skills Management Team:

- In developing processes for a fair and transparent competition
- Contact Chief judge prior to the competition and ask any questions relevant to the competition
- Review 2017 Regional Competition (if any changes are required) with all Judges for 2019 Competition
- View project, competition rules and code of conduct prior to the event and make themselves familiar with all sections

ON-SITE PRIOR TO COMPETITION

The Skill Judge is required to work with and be guided by the Skills Management Team to:

- Attend WSA Site Induction
- Assist in competition Skill setup
- Assist in preparing final details of the Competition, ensure that if there is a change to the competition, that this is endorsed and signed by all the Judges Assist with the setup of other aspects of the National competition
- Assist with competitors briefing during familiarisation and as required during the competition
- Assist with the marking scale and instructions during the familiarisation period

Be briefed on integrity requirements for the Competition, with particular reference to the following:

- Competition Rules and the Code of Conduct
- Fairness and transparency of a skill competition and assessments
- Ensuring a minimum of three Judges present during compilation of assessment sheets (Judgement or Measurement assessment)

DURING THE COMPETITION

The Skill Judge is required to work with and be guided by the Skills Management Team to:

- Assist in providing replacement material where required and record any such events for the assessment phase
- Conduct all aspects of competition and assessment in a fair and transparent manner
- Assist in ensuring that all necessary steps are taken to minimize outside influences that can unduly improve or decrease Competitors' abilities to provide a worthy performance
- Report any issues or concerns to the Chief Judge or Skill Manager
- Ensuring a minimum of two Judges present during CIS input
- No judge should mark their own competitor if they are a trainer
- Mobile phones should not be used during competition time by judges or competitors
- Review the marking forms prior to signing
- Ensure that marking scales are returned to the Chief Judge
- Sign of on 2019 Regional Project with Judges after review as per pre-competition

AFTER THE COMPETITION

The Skill Judge is required to work with and be guided by the Skills Management Team to:

- Ensure competitors pack up their tool boxes and assist with Skill pack up
- Submit all original hand-marked Subjective and Objective Marking Forms to the Competition Chief Judge and/or Deputy Chief Judge
- Assist with the Skill and competition site packed up and equipment is labelled for return to colleges and sponsors.
- Provide feedback on top 3 competitors and progression for Skills Squad or Scholarships
- Provide feedback to WorldSkills Australia Office regarding the Competition Project in relation to Industry relevance and validation to AQF