

# TRAINING MANAGER/INTERNATIONAL EXPERT

<b>Position:</b>	Training Manager/ International Expert
<b>Location:</b>	Open (within Australia)
<b>Reports to:</b>	WorldSkills Australia Technical Delegate & Technical Delegate Assistant
<b>Commencement:</b>	July 2018

## WORLDSKILLS AUSTRALIA

Worldskills Australia is a social enterprise that passionately believes skills drive the future of young people, and of Australia.

Since 1981 we have been the leading voice for skills excellence in vocational, technological and service oriented careers in Australia. We have raised the awareness of hundreds of thousands of young Australians and their parents, industry and employers, that our nation's future depends on effective skills training systems.

## TERMINOLOGY & DEFINITIONS

Initial selections are for the 2018/19 Skills Squad, with final Skillaroos & Team Australia to be announced, concluding the Global Skills Challenge 2019. During the Skills Squad process, if successful, your role will be referred to as Training Manager.

Upon the conclusion of the Global Skills Challenge 2019, if successful, your role will be referred to as International (Chief/Deputy) Expert.

## TRAINING MANAGER/INTERNATIONAL EXPERT

The WorldSkills Australia Training Manager/International Expert requires a unique and specific set of skills and experience. To be suitably prepared for an International Competition, individuals require extensive experience and expertise in the WorldSkills arena, as well as having the ability to perform in a high pressure international environment.

## REPORTS TO

- Technical Delegate and Technical Delegate Assistant

## PURPOSE

- To manage and facilitate the training and support of our competitors to ensure they are totally prepared for the International Competition.
- To ensure that the WorldSkills International competition is relevant and is conducted in a fair and transparent manner so that the best competitor wins.

## REQUIREMENTS/ATTRIBUTES

- Have current related trade/industry involvement
- High level interpersonal, communication, management and negotiation skills
- Proven ability to balance priorities and to meet tight timeframes
- Access to trainers and support network

- Ability to mentor a successor
- Time availability - for training the competitor in the lead up to the competition as well as the International competition itself
- Have knowledge of relevant national industry standards and training packages
- Assisted and trained/mentored competitors for national or international pathways
- Computer skills - word and online forum communication
- Recent involvement with WorldSkills Australia is highly desirable

## DUTIES/RESPONSIBILITIES

DATE(S)	DESCRIPTION
May 2018	Expression of Interest (EOI) for Training Manager/International Expert distributed
June 2018	Nominated 2018 National Championship medallists invited to apply to be a part of the Skills Squad 2018/19
Friday 15 <sup>th</sup> June 2018	EOI for Training Manager/International Expert CLOSED
Friday 29 <sup>th</sup> June 2018	Training Manager/International Expert Announced
Friday 29 <sup>th</sup> June 2018	Applications for Skills Squad 2018/19 (Competitors) CLOSED
Monday 16 <sup>th</sup> July 2018	Skills Squad Announced tbc

## INDICATIVE TIME COMMITMENT

DATE(S)	DESCRIPTION
July/August 2018	Complete Training Plan in preparation to Training Camp Contact Skills Squad member, mentor and employer
Late August Early September 2018 tbc	Skills Squad Training Camp (4 day commitment)
January 2019	Competition Preparation Week Skill Competition Managers and Technical Delegate only
May 2019	Global Skills Challenge Location TBC 6-day commitment 4-day competition
June/July 2019	Online Portal Completion of all online Tests
22 <sup>nd</sup> – 27 <sup>th</sup> August 2018	45 <sup>th</sup> WorldSkills Competition – Kazan (Russia) Travel Dates:

- In addition to the above dates:
  - regular weekly contact is required with the skills squad member
  - regular contact with mentor/trainer and employer
  - monthly reporting to WSA
  - regular access to International Discussion Forum
- Training plan to be regularly updated
- Join Skills Squad Closed Facebook Group and contribute regularly to social media/media requirements as needed by WSA