

Position:	Competitor Team Leader - International
Location:	Open (within Australia)
Reports to:	WorldSkills Australia CEO and WSA Technical Delegate
Commencement:	August 2023

WORLDSKILLS AUSTRALIA

Worldskills Australia (WSA) is a social enterprise that passionately believes skills drive the future of young people, and of Australia.

Since 1981 we have been the leading voice for skills excellence in vocational, technological and service oriented careers in Australia. We have raised the awareness of hundreds of thousands of young Australians and their parents, industry and employers, that our nation’s future depends on effective skills training systems.

WORLDSKILLS AUSTRALIA COMPETITOR TEAM LEADER - INTERNATIONAL

WSA is seeking to appoint Competitor Team Leaders for the 2024 Skills Squad/Skillarooos in the lead up to, and during the 47th WorldSkills Competition in Lyon 2024.

The position is voluntary and, as is the case with all WorldSkills Australia International Team positions, it will be reviewed following the conclusion of the 47th WorldSkills Competition in Lyon in 2024.

‘Competitor Team Leaders – International’ accompany the Australian competitors to the WorldSkills Competition. They are the only people who have direct contact with team members, and as such are responsible for their conduct, and for liaison with other members of the Australian support group. The key role is to look after the mental and physical well-being, discipline, and behaviour of their young competitors who are away from home and maybe under considerable stress. Two (2) team leaders are permitted internationally regardless of team size up to 20, then an additional Team Leader for every 10 competitors – recommendation is one male and one female due to mix of competitors.

PURPOSE OF POSITION

The purpose of the Competitor Team Leader role is:

1. To be an integral member of the Team Australia Management Group throughout the phases of the International Competition (training, competition and post-competition)
2. To work with, other appointed Team Leader/s
3. To work closely with the Competitors
4. To work closely with the Technical Delegate, Technical Delegate Assistants, Experts, Team Leaders and Competitors in a team environment

REPORTING RELATIONSHIP

The WorldSkills Australia Competitor Team Leader will report to the WSA Chief Executive Officer, and WSA Technical Delegate.

DUTIES AND RESPONSIBILITIES

Pre-Competition

The WorldSkills Australia Competitor Team will:

- Monitor the progress of 2024 Skills Squad competitors and on selection the 2024 Skillaroos competitors
- Participate in and provide reports to regular TAMG meetings (held monthly via teleconference)
- Communicate regularly (minimum monthly) with Team Australia competitors maintaining an awareness of competitor progress and identifying any areas requiring attention
- Mentor competitors in a professional manner throughout all phases of preparation including the Training Camp and the Global Skills Challenge
- Review and understand WSC2024 Competition Rules and TL Guide and expectations
- Attend Training Camp, Global Skills Challenge, International Competition and other events as required
- Be an integral member of the Team Australia Management Group (TAMG) throughout all phases of the pre-competition cycle
- Be proactive and support competitors in social media/PR and photo requirements
- Be proactive and support competitors in fundraising initiatives

Competition

The WorldSkills Australia Competitor Team Leader will travel to Lyon France for the WSC2024 in Kazan Russia and will:

- Provide 'on-the-ground' support and encouragement for 2024 Skillaroos competitors
- Be responsible for the conduct of 2024 Skillaroos competitors and for liaison with other members of Team Australia management
- Be responsible for the welfare of the competitors and ensure Code of Conduct policy is adhered to
- Mentor competitors in a professional manner throughout all phases of WSC2024
- Assist and coordinate and conduct regular team meetings
- Communicating matters of concern to the WSA Technical Delegate, the WSA Official Delegate and WSA CEO
- Coordinate with WSA Marketing on media/photo requirements

Post-Competition

The WorldSkills Australia Competitor Team Leader will:

- Complete and submit a comprehensive report on individual and team performance within one month of the conclusion of the WSI Competition
- Attend Team Australia de-brief sessions

Safety, Health and Environment (SH&E)

- Follow and adhere to company policy and procedures relating to OH&S
- Perform all duties in a safety conscious manner
- Support and promote the importance of OH&S and a workplace that is focussed on minimising risk to health and safety (physical and psychological)

WorldSkills International (WSI)

- Build and maintain relationships with Team Leaders (and other personnel as required) from other WSI member countries

General

- Work strategically with the CEO and Technical Delegate to ensure WSA remains competitive at the International level with a commitment to continuous improvement

Equal Employment Opportunity

- WSA is an Equal Opportunity Employer and as such all employees will embrace and follow relevant WSA policies and procedures

SCHEDULE OF COMMITMENTS

It is expected that the WorldSkills Australia Competitor Team Leader will be available to attend and participate in the following events.

Other events/functions may arise from time to time which the WorldSkills Australia Team Leader may be required to attend.

It is the responsibility of the incumbent to ensure that their existing employer is made aware of these time commitments and that approval to attend is obtained.

SELECTION TIMELINE

TASK	DATES
Expert/TL/TDA Selection	Applications close Friday 21 July 2023 experts TL/TDA Friday 14 July 2023 Selection July/August 2023
Applications for 2024 Skills Squad OPEN	Monday 4 September 2023
Applications for 2024 Skills Squad CLOSED	Monday 18 September 2023
Application review process	Tuesday 19 September – Friday 29 September 2023
Successful / Unsuccessful Applicants notified	Monday 2 October 2023
Video/Teams meeting Team Australia	Monday 9 October (@6PM)

INDICATIVE TIME COMMITMENT

DATE(S)	DESCRIPTION
August – Nov 23	Complete Training Plan for competitor for Training Camp (<i>Training Plan reviewed against Technical Description for WSC2024</i>) Contact Skills Squad member/s, mentor and employer to discuss training
3 – 6 November 2023	Skill Squad Training Camp Bacchus Marsh – Victoria
Nov 2023 – May 2024	Training/mentoring competitor Contact employer/mentor WSA monthly reporting WSI Discussion Forum Contribution WSI Online tests WSI Expert Training & CV submission – new experts only Formal Team announcement tbc
May/June 2024 tbc	Global Skills Challenge 4 day pressure test of competitors with International competitors/experts invited
June – September 2024	WSI Discussion Forum Contribution WSI Online tests

	WSI Expert Training & CV submission – new experts only Pressure tests for competitor
3 – 16 September 2024	47 th WorldSkills Competition – Lyon, France Travel Dates: 3 September – 16 September 2024

- In addition to the above dates:
 - regular monthly contact is required with the training managers/experts
 - monthly reporting to WSA
 - regular access to International Discussion Forum
 - monthly Team Management meetings
 - Join Skills Squad Closed Facebook Group and contribute regularly to social media/media requirements as needed by WSA

EXPERIENCE AND QUALIFICATIONS

Essential Requirements

- A passion for working with young adults and an interest in trades and skills
- Sound knowledge of WorldSkills Australia
- Demonstrated the ability to lead a team
- Demonstrated skills and experience in maximising team performance
- High level of interpersonal and problem-solving skills
- High level written and communication skills
- Demonstrated the ability to be a good Ambassador
- Ability to work under pressure to meet deadlines during peak times
- Leadership and Conflict Resolution skills
- Work in a team with personal and virtual interactions
- Computer skills
- A commitment to implement ethical practices, EEO and OH&S practices

Highly Desirable

- History of involvement in WorldSkills Competitions – national/international competitor, team leader of national teams
- Human resource management skills and experience
- Performance Psychology
- Competition preparation

Additional factors

Costs

The role of WorldSkills Australia Competitor Team Leader is a voluntary role however costs associated with the performance of all duties will be covered by WSA.

This includes the following:

- Travel costs (flights, transfers, fuel, etc.)
- Accommodation costs
- Meals and incidentals