

TRAINING MANAGER/INTERNATIONAL EXPERT

Position:	Training Manager/ International Expert
Location:	Open (within Australia)
Reports to:	WorldSkills Australia Technical Delegate & Technical Delegate Assistant
Commencement:	August 2023
Expression of Interest Application	Please click here to submit your expression of interest

WORLDSKILLS AUSTRALIA

WorldSkills Australia is a social enterprise that passionately believes that skills drive your future and Australia's prosperity. We inspire young people to become skill champions and we positively influence the perceptions of Australia's VET systems. We have a long and successful history of supporting young Australians to excel in their trade or skill by encouraging them to take part in WorldSkills events and test their skills against their peers at Australia's most prestigious skills excellence competitions.

TERMINOLOGY & DEFINITIONS

Initial selections are for the 2024 Skills Squad, with final Skillaroos & Team Australia formally announced at a time to be determined in 2024.

This role is subject to the skill and competitor progressing to the International Competition.

TRAINING MANAGER/INTERNATIONAL EXPERT

The WorldSkills Australia Training Manager/International Expert requires a unique and specific set of skills and experience. To be suitably prepared for an International Competition, individuals require extensive experience and expertise in the WorldSkills arena, as well as having the ability to perform in a high-pressure international environment.

REPORTS TO

- Technical Delegate and Technical Delegate Assistant

PURPOSE

- To manage and facilitate the training and support of our competitors to ensure they are totally prepared for the International Competition.
- To ensure that the WorldSkills International competition is relevant and is conducted in a fair and transparent manner so that the best competitor wins.

REQUIREMENTS/ATTRIBUTES

- Have current related trade/industry involvement
- High level interpersonal, communication, management and negotiation skills
- Proven ability to balance priorities and to meet tight timeframes
- Access to trainers and support network
- Ability to mentor a successor
- Time availability - for training the competitor in the lead up to the competition as well as the International competition itself

- Have knowledge of relevant national industry standards and training packages
- Assisted and trained/mentored competitors for national or international pathways
- Computer skills - word and online forum communication
- Complete relevant paperwork and be responsible for skill budget
- Recent involvement with WorldSkills Australia is highly desirable

SELECTION TIMELINE

TASK	DATES
Expert Selection	Applications close Friday 21 July 2023 Selection July/August 2023
Applications for 2024 Skills Squad OPEN	Monday 4 September 2023
Applications for 2024 Skills Squad CLOSED	Monday 18 September 2023
Application review process	Tuesday 19 September – Friday 29 September 2023
Successful / Unsuccessful Applicants notified	Monday 2 October 2023
Video/Teams meeting Team Australia	Monday 9 October (@6PM)

INDICATIVE TIME COMMITMENT

DATE(S)	DESCRIPTION
August – Nov 23	Complete Training Plan for competitor for Training Camp (<i>Training Plan reviewed against Technical Description for WSC2024</i>) Contact Skills Squad member/s, mentor and employer to discuss training
3 – 6 November 2023	Skills Squad Training Camp Bacchus Marsh – Victoria
Nov 2023 – May 2024	Training/mentoring competitor Contact employer/mentor WSA monthly reporting WSI Discussion Forum Contribution WSI Online tests WSI Expert Training & CV submission – new experts only Formal Team announcement tbc
May/June 2024 tbc	Global Skills Challenge 4 day pressure test of competitors with International competitors/experts invited
June – September 2024	WSI Discussion Forum Contribution WSI Online tests WSI Expert Training & CV submission – new experts only Pressure tests for competitor
3 – 16 September 2024	47 th WorldSkills Competition – Lyon, France Travel Dates: 3 September – 16 September 2024

- In addition to the above dates:
 - regular weekly contact is required with the skills squad member
 - regular contact with mentor/trainer and employer
 - monthly reporting to WSA
 - monthly meetings/calls with Team Management
- Training plan to be regularly updated

- Join Skills Squad Closed Facebook Group and contribute regularly to social media/media requirements as needed by WSA

Please note: – it is not expected that a training manager/expert do this training alone – but work with local mentor/trainer/employer of competitor to use a team with experience in different aspects of the skill to form part of the Training Team.

SUGGESTED TRAINING TIME COMMITMENTS - INDICATIVE ONLY FOR COMPETITORS

KEY EVENTS	DATE / LOCATION(S)
Expected average hrs per week training for competitors	Guidelines only – each skill will advise specifics 9 months prior: min 1-2 days p/week (6+ hrs) 6 months prior: min 2-3 days p/week (8+ hrs) 3 months prior: min 3 - 4 days p/week (10+hrs) <i>This may include travel to another location.</i>
Final Competition Run Through/Pressure test	4-day commitment July - September 2024